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## SICK LEAVE LETTER

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To whom it may concern,

Please accept my written notification regarding my absence for this day  
\_\_\_\_\_ until \_\_\_\_\_ due to \_\_\_\_\_.

I would like to file a sick leave for the said dates. The doctor advised me to rest and take a day off for 3-5 days.

I will submit the doctor's note or the medical certificate once I come back on  
\_\_\_\_\_.

Kindly contact me if you need any clarification regarding this letter.

Thank you for your consideration.

Sincerely,

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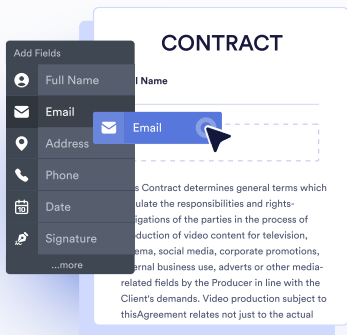


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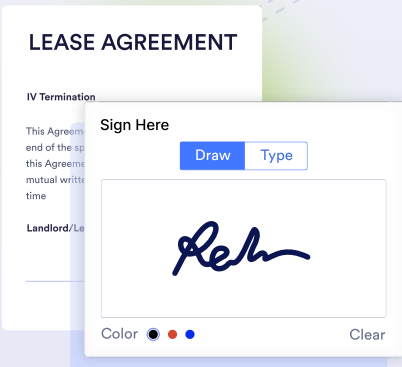
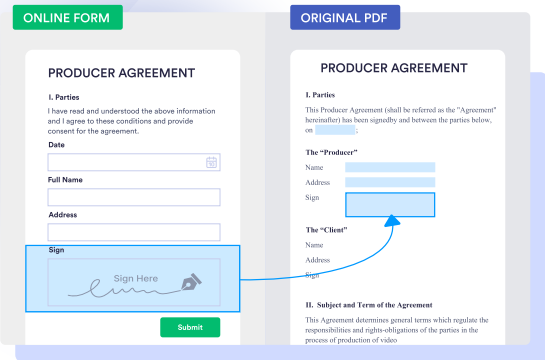
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