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TO

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Dear Sir / Madame,

I would like to apply the position of \_\_\_\_\_. I have \_\_\_\_\_ years practical experience and currently I am \_\_\_\_\_.

I believe that I could be an appropriate candidate for the position. Initially, I had found the chance to work with different companies in different working environments. Briefly,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

For all these reasons, I am confident in stating that I possess the required motivation and diligence to work as a \_\_\_\_\_ in \_\_\_\_\_.

I look forward to hearing from you soon. If you have any questions or if you need any information, please let me know.

Sincerely,

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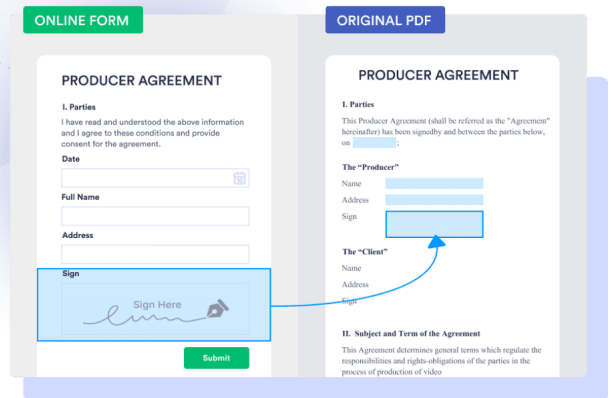
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